



Janet T. Mills  
Governor

STATE OF MAINE  
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION  
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
NURSING HOME ADMINISTRATOR LICENSING BOARD



Joan F. Cohen  
Commissioner

**Nursing Home Administrator Licensing Board  
Public Board Meeting  
Wednesday, October 22, 2025**

**AGENDA**

**Location:**

*Physical Location:* Department of Professional and Financial Regulation, Gardiner Annex,  
76 Northern Avenue, Gardiner, ME

**Room:** Central Conference Room

**Time:** 9:00 a.m.

*Virtual Zoom Link:*

<https://mainestate.zoom.us/j/87221796646?pwd=glSmejM5qZMWZA5alX8YhbaZXara8z.1>

Meeting ID: 872 2179 6646

Passcode: 85689215

The Zoom link for virtual observation is also posted on the board's website

[Nursing Home Administrators Licensing Board | Office of Professional and Occupational Regulation](#)

**Board Member Participation:**

Board members may participate remotely in Board meetings pursuant to Title 1, Section 403-B and the Board Member Remote Participation Policy adopted by the Board on September 22, 2021.

**Public Participation:**

Regardless of whether the Board meets in-person or by remote virtual means via Zoom, the public may observe the board meeting in-person at the location described above or may choose to join virtually (see the link above).

**Contact:** Kristen Bowker, Office Specialist I  
Email: [Kristen.Bowker@maine.gov](mailto:Kristen.Bowker@maine.gov)

Office Location: 76 Northern Avenue, Gardiner, Maine 04345  
Mailing Address: 35 State House Station, Augusta, Maine 04333

[Nursing Home Administrators Licensing Board | Office of Professional and Occupational Regulation](#)

**I. CALL TO ORDER**

**II. MINUTES REVIEW AND APPROVAL**

1. Review and Approval of the meeting minutes of April 23, 2025

**III. ADJUDICATORY HEARING**

1. 2022-NHA-18519

**IV. CONSENT AGREEMENT PRESENTATION**

1. 2024-NHA-19904

**V. LICENSE APPLICATION PRESENTATION**

1. Deborah Riddell, RCA2145

**VI. RECOGNIZED CONTINUING EDUCATION SPONSOR**

1. ACHCA Maine Chapter
2. OADS
3. New Communities

**VII. NAB HSE CREDITIAL**

**VIII. BOARD MANAGER'S REPORT**

**IX. OPPORTUNITY FOR PUBLIC COMMENT**

"The Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board, except for any open application or complaint. While the Board cannot take action on any issues presented, the Board will listen to comments and may ask staff to place the issue on a subsequent agenda. At the discretion of the Board Chair a time limit on comments may be set.

**X. ADJOURNMENT**

Pursuant to 1 M.R.S §406, public notice has been met by publication in an area newspaper where the meeting is held and in the Maine Legislative Calendar. All meetings are open to members of the public for observation but not for public participation. If you plan to attend this meeting, please contact the Board's office 24 hours in advance to confirm the meeting will take place as scheduled. If you have any questions concerning this agenda, please contact Holly Poirier at [Holly.Poirier@maine.gov](mailto:Holly.Poirier@maine.gov) This agenda may be subject to change prior to the meeting date.



